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Vacancy Announcement
(Announcement Number: 12-01)

USAID/Nepal invites applications for employment for the position of AID Development Program Specialist (Nutrition) in the Health and Family Planning (HFP) Office, under a Personal Services Contract (PSC), subject to availability of funds.

OPEN TO: All interested and qualified Nepali Citizens

POSITION: AID Development Program Specialist (Nutrition)
FSN PSC– 10

OPENING DATE: March 14, 2012

CLOSING DATE: April 4, 2012

WORK HOURS: Full-time; 40 hours/week

NOTES:

CURRENT EMPLOYEES SERVING A PROBATIONARY PERIOD ARE NOT ELIGIBLE TO APPLY.

BASIC FUNCTION OF THE POSITION:

The Nutrition Specialist is a Foreign Service National (FSN) senior-level professional in the USAID/Nepal Health and Family Planning Office (HFP) working toward the United States Government (USG) Priority Assistance Goal: Health and Well-Being of Nepalis Improved and Sustained. The Nutrition Specialist reports directly to the Senior Nutrition and Food Security Specialist responsible for nutrition activities and works in close collaboration with senior management and technical staff in HFP as well as USAID/Nepal's Food Security Team. The Nutrition Specialist serves in a senior-level capacity providing technical, programmatic, and administrative support overseeing nutrition-related activities in the HFP portfolio as well as nutrition-related activities supported by President Obama's Feed the Future Initiative. Other areas of responsibility include participation in central-level Government of Nepal, Ministry of Health and Population (MOHP) and National Planning Commission policy development meetings; donor and implementing partner coordination meetings; and program and technical workshops and seminars.

REQUIRED QUALIFICATIONS:

NOTE: All applicants are instructed to address each selection criterion detailed below:

1. **Education (10):** Advanced degree in social or behavioral sciences, health, public health, or other relevant fields. A master's degree in public health is required, doctoral degree in public health or similar field desired.

2. **Prior Work Experience (20):** Five to seven years of prior mid- to senior-level experience in public health, focusing on maternal and child health and nutrition is required; prior work experience with USAID or another international agency desired. Experience managing programs, including financial management required.
3. **Language Proficiency (10):** Level IV (fluent) in English is required.
4. **Job Knowledge (30):** Working knowledge of technical and programmatic nutrition issues in Nepal and the approaches to address them. Knowledge of evaluation methods, both quantitative and qualitative, required.
5. **Skills and Abilities (30):** Must possess the ability to establish and maintain effective working relationships with other USG agencies, USAID implementing contractors and grantees, central and district-level Government of Nepal and non-governmental organization counterparts. Must possess high quality analytical skills and the ability to assess ongoing nutrition and other public health interventions to evaluate their efficacy and efficiency. Ability to communicate effectively, both orally and in writing is essential. Word-processing and computer skills are required. Excellent interpersonal skills and an ability to work in a team environment are essential. Proven ability to work with diverse groups and backgrounds essential.

A detailed job description for the position can be obtained by visiting USAID/Nepal website at <http://nepal.usaid.gov/working-with-us/employment.html>

Interested applicants must submit a cover letter, resume and any other documentation that addresses the qualification requirements of the position as listed above. Please send your application to the attention of USAID/Nepal, Human Resources Office, U.S. Embassy Maharajgunj, P.O. Box. 295. Applications may be sent electronically to: USAIDNepalHR@usaid.gov

Only short-listed applicants will be contacted to participate in the hiring process.

USAID/Nepal is an equal opportunity employer committed to a staff composition that reflects the social and ethnic diversity of Nepali society. We believe that social inclusion and diversity contribute to excellence. Applicants from disadvantaged caste, under-represented ethnic groups, women, and people living with disabilities are especially encouraged to apply.